



Glacier Ice Rink Job Description

- POSITION:** FACILITY ATTENDANT/ZAMBONI OPERATOR
- REPORTS TO:** Facility Manager
- STATUS** Seasonal part-time, non-exempt position
- SCHEDULE:** Average of 15-30 hours per week, including evenings, weekends and holidays. Position is seasonal, running September thru June.
- NOTE:** This position may be extended or renewed on an annual basis depending on the organization's needs and employee performance.

POSITION OVERVIEW

The Facility Attendant, under the supervision of the Facility Manager, assists in maintaining all aspects of Glacier Ice Rink to ensure a safe, enjoyable experience for rink patrons. The Facility Attendant primarily operates the Zamboni ice resurfacing machine, performs regular inspections of ice and facility equipment, and maintains facility cleanliness.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates ice resurfacing machine and edging equipment to maintain proper and safe ice conditions and ensure rink programming remains on schedule.
- Performs regular inspections of ice surface and equipment and communicates any problems with supervisor.
- Performs regular checks of refrigeration system and records appropriate maintenance logs.
- Assists with general rink maintenance activities plus seasonal ice sheet installation and removal.
- Performs general custodial duties to maintain cleanliness of entire facility
- Enforces rink rules and addresses public behavior issues in a friendly, courteous manner.
- Open/closes facility by following rink protocols and procedures.
- Attends training programs and meetings as designated.

SKILLS / APTITUDE

- Works with a positive attitude
- Works well under pressure
- Works well independently
- Ability to communicate with co-workers and public with professionalism and respect

QUALIFICATIONS

- High school diploma.
- Current driver's license.
- One or more year of related experience preferred.
- Ability to operate ice resurfacing machine and edging equipment (training provided).
- Knowledge of ice facility operations and maintenance is a plus.
- Strong time-management and customer service skills.
- Ability to work flexible schedule, including nights, weekends and holidays.
- Current first aid/CPR certification or ability to obtain within 30 days of hire.
- Safe Sport certification through USA Hockey or ability to obtain within 30 days of hire.
- Strong mechanical aptitude.

REQUIREMENTS

- Ability to reach, bend, stoop, push and/or pull and to frequently lift 35 pounds and occasionally lift/move 70 pounds
- Significant walking and standing for long periods of time
- Close vision, color vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus, with or without corrective lenses
- Reliably works shifts on time and completes all shifts

WORKING CONDITIONS

Work functions are performed on or around an ice surface with mechanical equipment, which exposes the employee to cold temperatures and high noise levels.

SALARY

Starting wage is \$15 per hour, with discounted hockey and skating programs.

SIGNATURE

I have received a copy of my job description and salary and understand that I am expected to perform these duties to the best of my abilities.

Employee name (print)

Date

Signature