

Missoula Area Youth Hockey Association

Job Description

Position: **FACILITY TECHNICIAN**

Reports to: Operations Manager

Status: Part-time seasonal, non-exempt position (August-June)

Schedule: Sunday-Thursday, 30-32 hours per week, primarily nights (6 pm-1 am), with occasional weekends and holidays.

Note: This position may become permanent full-time depending on the organization's needs and employee performance.

POSITION OVERVIEW

The Facility Technician, under the supervision of the Operations Manager, maintains the Glacier Ice Rink facility to ensure a safe, clean environment for rink patrons. The Facility Technician operates and maintains the ice resurfacing machines and edger, monitors and maintains the refrigeration plant and cleans all areas of the building. The Technician assists with skate shop functions when needed and acts as the supervisor on duty in absence of other managers.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates Zamboni ice resurfacing machine and edging equipment to maintain proper and safe ice conditions and keep rink programs on schedule.
- Changes resurfacing machine's fuel tanks and blades and performs other equipment maintenance as necessary.
- Helps establish and perform regular refrigeration system maintenance and monitoring activities.
- Performs regular facility inspections and fixes maintenance issues as necessary. Communicates maintenance issues to supervisor.
- Helps oversee seasonal ice sheet installation and removal.
- Performs general custodial duties to maintain cleanliness of entire facility, including locker rooms and bathrooms
- Enforces rink rules and addresses public behavior issues in a friendly, courteous manner. Maintains knowledge of rink activities and provides information to customers.
- Assists with public programs admission and skate rentals as needed. Sharpens rental skates and/or patrons' skates.
- Open/closes facility by following rink protocols and procedures.
- Acts as supervisor on duty in absence of other managers.
- Performs other duties as assigned by supervisor.

QUALIFICATIONS

- High school diploma.
- Current driver's license.
- Two or more years of work experience, preferably in facility maintenance
- Ability to operate ice resurfacing machine and edging equipment (training provided)
- Capable of using a wide variety of janitorial supplies

- Knowledge of ice facility operations and maintenance is a plus
- Strong time-management and customer service skills.
- Ability to work flexible schedule, primarily nights, weekends and holidays.
- Able to lift 50 pounds
- Current first aid/CPR certification or ability to obtain within 90 days of hire
- Employment is contingent upon completing background check and SafeSport certification through USA Hockey within 90 days of hire.

WORKING CONDITIONS

This position involves sitting, standing, walking, stooping, lifting, carrying, pushing, and pulling. Work functions are performed on or around an ice surface with mechanical equipment, which exposes the employee to cold temperatures and occasional high noise levels.

SALARY

\$14-\$18 per hour, depending on experience.